

No. C2/19557/2009

Police Headquarters, Kerala,
Thiruvananthapuram.

Dated: 20/11/2009

EXECUTIVE DIRECTIVE No. 14/2009

Sub:- **Telephone Communication Network of the Department -
Instructions** – Regarding.

Ref:- PHQ CoB No.C2/19557/2009, dated 03.10.2009

The telephone communication network of the Department including the Land Phones and the newly issued Mobile Phone connections have been grouped under a CUG (Common User Group). In this system, all communications inside the Department would be free of charge. Hence it is expected that, if the system is properly used, the monthly telephone charges for both Land Phones and Mobile Phones would come down substantially.

2. Instructions have already been issued regarding the use of Virtual Private Network (VPN) number system and the facilities available therein as well as regarding the Mobile Phone connections and their details vide reference cited. It is also necessary to limit the total expenses on telephone charges to what is provided to the Police Department in the budget.

3. Officers are expected to ensure that phone related facilities are used only for official purposes and that new systems are used to increase the efficiency of delivery of services to the public and to reduce costs.

4. Internet usage at Government expense will not be availed of in any residential phone or at any residence. Persons concerned may pay such charges, if any, privately.

5. The ceiling on usage of land phones are revised as follows. However if any order prescribes a lower ceiling, that lower ceiling will continue to be in force. The ceiling is for the entire expenses on the phone including rent and all types of usage charges but is exclusive of statutory taxes, if any.

6. OFFICE PHONES

i.	Police Stations	Rs.700/- per month
ii.	Circle Offices	Rs.700/- per month
iii.	SDPOs	Rs.700/- per month
iv.	Police Station and Circle Office sharing the same telephone connection	Rs.1,000/- per month for both together.

v.	Police Station and SDPO sharing the same telephone connection	Rs.1,000/- per month for both together.
vi.	Police Station, Circle Office and SDPO sharing the same telephone connection	Rs.1,300/- per month for all the three together.
vii.	Dy.SP Offices other than SDP Offices	Rs.700/- per month
viii.	Offices of Dy.SP.s. of DSB and SSB Office	Rs.1,500/- per month
ix.	Offices of SsP/CsP of districts /DIsGP/IsGP/ADsGP	Rs.3,000/- p.m.
x.	DPO/CPO General Phone	Rs.2,500/- p.m.
xi.	SsP of CB CID/SB CID and other Special Units	Rs.2,000/- per month
xii.	Cyber Cells in each District	Rs.3,000/- per month as additional allowance over and above the normal ceiling prescribed to the phone used by the Cyber Cell
xiii.	Cyber Police Station	Rs.4,000/- per month additional allowance over and above the normal ceiling prescribed for the phone used by the Cyber Police Station
xiv.	State Hi-Tech Cell	Rs.4,000/- additional allowance over and above the ceiling prescribed for that phone

7. Cyber Cells, Cyber PS and Hi-Tech Cell referred to above are conducting hundreds of crime enquiries relating to crimes involving Mobile phones, crimes committed on Internet, computers etc. They are making crime related enquiries for which provisions exist to meet investigation related expenses as investigation charges. The above provisions are made for ensuring adequate provisions for investigation related expenses which these units continuously incur on phone services and Internet. These are in lieu of separate investigation charges claimable in individual cases, which such units shall not claim separately.

8. RESIDENTIAL PHONES

Residential telephone of all categories of officers:

Existing ceilings shall prevail without change with limitation on the number of calls. Excess will be paid for by the officers themselves or by those who use the phone.

9. **REGULARIZATION OF EXCESS OVER CEILINGS ON OFFICIAL LAND PHONES**

i. Dy.SPs and Below

By the SP concerned - up to 10% above the ceiling

By the IGP concerned - up to 20% above the ceiling

Excess above 20% will have to be paid by the custodian of the phone and the users.

ii. SsP and above

Immediate supervisory officer - up to 10% above the ceiling

Director General of Police - up to 20% above the ceiling

iii. There will be no regularization of excess charges incurred on the Mobile Phones.

Excess Mobile phone charges will have to be paid by the Officers themselves.


JACOB PUNNOOSE IPS
DIRECTOR GENERAL OF POLICE