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No. C3/9932/2010

Police Headquarters, Kerala

Thiruvananthapuram

Dated: 10/03/2010

CIRCULAR NO. 13 / 2010

Sub:- Commercial Domestic Service Providers – Monitoring and Prevention of Crime – Guidelines issued – Regarding

The practice of some agencies providing personnel as either household help or Home Nurses or similar services which are generally classifiable as Domestic Services has become fairly widespread. Such agencies operate on a commercial basis. It has also come to notice that large number of senior citizens in different parts of Kerala have become clients of such Commercial Domestic Service Providers who send people to their houses for the purpose of providing domestic help or nursing assistance or taking care of grand children, etc. It is seen that such senior citizens sometimes become victims of crimes committed by such domestic help or their accomplices.

02. Police officers are now not vested with any authority under any special law for the purpose of formal registration or regulation of such Commercial Domestic Service Providers. At the same time, police have a general responsibility to take all reasonable actions to prevent commission of crimes. Police also have a special responsibility to ensure safety and security of senior citizens. Considering these aspects, SPs, Sub-divisional Police Officers, Inspectors of Circles and Sub Inspectors of Police Stations are directed to take all reasonable steps specified in para (3) with the general consent of all concerned. It may be remembered that police do not have any coercive power to enforce these matters by compulsion. Therefore, these may merely be treated as reasonable directions for the purpose of prevention of crime. No coercive action may be taken on the sole ground that these directions have not been complied with by anybody, unless, there are circumstances to prove independently that a crime has been or is being committed, in which case action as per law, in respect of that particular crime, may be taken.

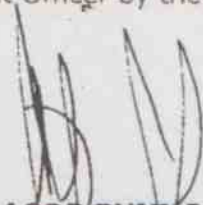
03. SPs/CPs may take the following steps in a systematic manner:

- a) All households who avail services of Commercial Domestic Service Providers for availing services of domestic help, home nurses, care takes, etc. may be advised to verify the reliability and the standing of the Commercial Domestic Service Providers with whom they deal.
- b) Every Commercial Domestic Service Provider may be advised to ensure the correctness of the name and address of every person sent by them or arranged by them for providing any service at any household on a temporary or permanent basis.

- c) Every Commercial Domestic Service Provider may be advised to keep a register giving name and address, photograph, contact mobile number and copies of identifying documents of every person employed by them and arranged by them or sent by them.
- d) Every Commercial Domestic Service Provider may be advised that before they arrange or send any person for any household employment, they should also keep particulars of two respectable persons who can vouch for the character and antecedents of the person so arranged and take further precautions to ensure that such persons do not have any criminal background.

04. Besides taking action as per para 3 above, SPs should also take action to ensure that the previous record and history of all Commercial Domestic Service Providers operating with their District are confidentially verified through the District Special Branch.

05. All SPs/CPs shall also inform the senior citizens residing in their jurisdiction that in case, they have any suspicions about any person employed by them as domestic help, the address and identity of such persons will be verified by the police if particulars are furnished to the police station or Beat Officer by the senior citizen.



JACOB PUNNOOSE IPS
DIRECTOR GENERAL OF POLICE

To

All officers in List 'B'

Copy to : CAs to DGP/ADGP (HQ)/IGP(HQ)/DIG (Admn) for information
Manager, PHQ, Stock File

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