

**Procedure followed in decision making process including channels of supervision and accountability**

**Name of Unit :Thiruvananthapuram City**

Subject/Issue/Event dealt with	Channels of Supervisors		Norms set by it for discharge of functions	Rules/Regulations/ Instructions/Manuals/Records used by officers for discharging its functions	Statement of categories of documents that are held by or under control	Any Other Information
	Action taken Officer (Designation)	Supervisory Officers designation				
Law & Order, Traffic	Dy. Commissioner of Police L&O	Commissioner of Police				
Administration & Crimes	Dy. Commissioner of Police Administration	Commissioner of Police				
Investigation of very sensational crime cases, SC/ST Cases, Disposal of petitions, VIP duty, KLA duty. L/O duty, Sanctoining of Mike Order Permission	Asst. Commissioner of Police	Dy. Commissioners of Police		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS	Cash Book, Govt. Property Register, Stamp Account Register, Petition Register, Current Register, Inward Register	Sanghumughom Sub Division
Investigation of very sensational crime cases, SC/ST Cases, Disposal of petitions, VIP duty, KLA duty. L/O duty, Sanctoining of Mike Order Permission	Asst. Commissioner of Police	Dy. Commissioners of Police		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS	Cash Book, Govt. Property Register, Stamp Account Register, Petition Register, Current Register, Inward Register	Fort Sub Division

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	Action taken Officer (Designation)	Supervisory Officers designation				
Investigation of very sensational crime cases, SC/ST Cases, Disposal of petitions, VIP duty, KLA duty. L/O duty, Sanctoining of Mike Order Permission	Asst. Commissioner of Police	Commissioner of Police		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS	Cash Book, Govt. Property Register, Stamp Account Register, Petition Register, Current Register, Inward Register	Cantonment Sub Division
		Dy. Commissioner of Polices				City Special Branch Control Room DCRB
Traffic Supervision	Asst. Commissioner of Police	Dy. Commissioner of Police L/O & Traffic				City Traffic North
	Asst. Commissioner of Police	Dy. Commissioner of Police L/O & Traffic				City Traffic South
Investigation of Sensational and Important cases	Asst. Commissioner of Police	Dy. Commissioner of Police, Admn				Crime Dett.
						Narcotic Cell
All the administrative works and supervision of the AR Camp	Deputy Commandant					Armed Reserve
	Assistant Commandant					Armed Reserve
Controlling and maintenance of police vehicles in Tvpm City	Motor Transport Inspector					Armed Reserve
	Reserve Inspector					Armed Reserve

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	Action taken Officer (Designation)	Supervisory Officers designation				
Law & Order duty, KLA, Night Panther Patrolling, Supervision duty of Cantonment & Vanitha PS & ITP proceedings	Circle Inspector of Police	Asst. Commissioner of Police, Cantonment		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS	Petition Register, Cash Book, CI Crime Ledger, Process Register, Govt. Property Register	Cantonment
Law & Order duty, KLA, Night Panther Patrolling, Supervision duty of Peroorkada & Vattiyookavu PS & ITP proceedings	Circle Inspector of Police	Asst. Commissioner of Police, Cantonment		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS	Petition Register, Cash Book, CI Crime Ledger, Process Register, Govt. Property Register	Peroorkada
Law & Order duty, KLA, Night Panther Patrolling, Supervision duty of Museum & Poojappura PS & ITP proceedings	Circle Inspector of Police	Asst. Commissioner of Police, Cantonment		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS	Petition Register, Cash Book, CI Crime Ledger, Process Register, Govt. Property Register	Museum
Law & Order duty, KLA, Night Panther Patrolling, Supervision duty of Vizhinjam & Kovalam PS & ITP proceedings	Circle Inspector of Police	Asst. Commissioner of Police, Fort		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Vizhinjam
Law & Order duty, KLA, Night Panther Patrolling, Supervision duty of Fort PS & ITP proceedings	Circle Inspector of Police	Asst. Commissioner of Police, Fort		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Fort
Law & Order duty, KLA, Night Panther Patrolling, Supervision duty of Nemom & Thiruvallam PS & ITP proceedings	Circle Inspector of Police	Asst. Commissioner of Police, Fort		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Nemom
Law & Order duty, KLA, Night Panther Patrolling, Supervision duty of Karamana & Thampanoor PS & ITP proceedings	Circle Inspector of Police	Asst. Commissioner of Police, Fort		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Thampanoor

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	Action taken Officer (Designation)	Supervisory Officers designation				
Law & Order duty, KLA, Night Panther Patrolling, Supervision duty Poonthura & Valiyathura PS & ITP proceedings	Circle Inspector of Police	Asst. Commissioner of Police, Shangumughom		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Poonthura
Law & Order duty, KLA, Night Panther Patrolling, Supervision duty of Pettah & Vanchiyoor PS & ITP proceedings	Circle Inspector of Police	Asst. Commissioner of Police, Shangumughom		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Pettah
Law & Order duty, KLA, Night Panther Patrolling, Supervision duty Thumba, Sreekariyam & Medical College PS & ITP proceedings	Circle Inspector of Police	Asst. Commissioner of Police, Shangumughom		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Medical College
Traffic Supervision	Circle Inspector of Police	Asst. Commissioner of Police, Traffic North		As per Cr PC 255, 248 and 320 (8)	Case Diaries	Traffic North
Traffic Supervision	Circle Inspector of Police	Asst. Commissioner of Police, Traffic South		As per Cr PC 255, 248 and 320 (8)	Case Diaries	Traffic South
	Circle Inspector of Police	Asst. Commissioner of Police, Control Room				Control Room
	Circle Inspector of Police	Asst. Commissioner of Police, Control Room				Control Room
	Circle Inspector of Police					Women Cell
Investigation of crimes and L/O duty at Fort PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Fort

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	Action taken Officer (Designation)	Supervisory Officers designation				
Investigation of crimes and L/O duty at Thampanoor PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Thampanoor
Investigation of crimes and L/O duty at Karamana PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Karamana
Investigation of crimes and L/O duty at Nemom PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Nemom
Investigation of crimes and L/O duty at Thiruvallam PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Thiruvallam
Investigation of crimes and L/O duty at Kovalam PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Kovalam
Investigation of crimes and L/O duty at Poonthura PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Poonthura
Investigation of crimes and L/O duty at Vizhinjam PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Vizhinjam
Investigation of crimes and L/O duty at Valiyathura PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Valiyathura

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	Action taken Officer (Designation)	Supervisory Officers designation				
Investigation of crimes and L/O duty at Thumba PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Thumba
Investigation of crimes and L/O duty at Sreekariyam PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Sreekariyam
Investigation of crimes and L/O duty at Medical College PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Medical College
Investigation of crimes and L/O duty at Pettah PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Pettah
Investigation of crimes and L/O duty at Vanchiyoor PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Vanchiyoor
Investigation of crimes and L/O duty at Cantonment PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Cantonment
Investigation of crimes and L/O duty at Museum PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Museum
Investigation of crimes and L/O duty at Peroorkada PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Peroorkada

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	Action taken Officer (Designation)	Supervisory Officers designation				
Investigation of crimes and L/O duty at Vattiyookavu PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Vattiyookavu
Investigation of crimes and L/O duty at Poojappura PS area	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Poojappura
Investigation of Crime cases and L/O duty, Thiruvananthapuram	Sub Inspector of Police	Circle Inspector and above		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS		Vanitha Police Station
Traffic Offences U/s. Sec. 279,337,336,338, 304(A), 283 IPC Sec. 185 of MV Act	Sub Inspectors of Police	Circle Inspector and above		As per Cr PC 255, 248 and 320 (8)		Traffic Police Station