

Particulars of functions and details of each unit/office

Name of Unit – Special Armed Police, Thiruvananthapuram

SL No	Name of Post sanctioned	No. of post at present	Jurisdiction & powers (administrative, Financial & Others)	Functions and duties of the officer/employees	Any other information
1.	Commandant	1	Special Armed Police, Tvpm	Over all supervision of SAP Battalion, Tvpm	
2.	Deputy Commandant	1	Under the control of Commandant, SAP	Function under the control of Commandant, SAP	
3.	AC	5	"	"	
4.	API	8	"	"	
5.	APSI	18	"	"	
6.	APASI	6	"	"	
7.	Dvr. SI	1	"	"	
8.	Band SI	1	"	"	
9.	Armourer SI	1	"	"	
10.	Havildar	142	"	"	
11.	PC	652	"	"	
12.	RtPC/RtWPC	374 + 1	"	"	
13.	Driver PC	45	"	"	
14.	Band Havildar	2	"	"	
15.	Band PC	24	"	"	
16.	Armourer Havildar	2	"	"	
17.	Armourer PC	4	"	"	
18.	Hav. Mechanic	2	"	"	
19.	PC Fitter	2	"	"	
20.	PC Bugler	9	"	"	
21.	PC Tailor	2	"	"	

22.	PC Carpenter	2	"	"	
23.	PC Blacksmith	1	"	"	
24.	PC Painter	1	"	"	
25.	PC Electrician	2	"	"	

Camp Followers

1	Cook, CF	28	"	"	
2	Barber CF	7	"	"	
3	Dobby CF	14	"	"	
4	Sweeper CF	14	"	"	
5	Water Carrier CF	7	"	"	

MINISTERIAL STAFF

1	AA	1	"	Over all supervision of Battalion Office. Drawing and Disbursing Officer	
2	Manager	1	"	Functions under the control of Administrative Assistant	
3	JS	4	"	Supervision of Ministerial Work under their control	
4	FCS	1	"	Super vision of Fair Copy sections	
5	Cashier	1	"	Handling of cash and maintenance of accounts	
6	CA	1	"	Confidential work of Commandant	
7	LDC/UDC	24	"	Ministerial work in respective sections	
8	LDT/UDT	7	"	Typing work	
9	Peon	2	"	Conveyance of files and Manger between Officials	
10	PTS	2	"	Sweeping	

Hospital Staffs

SL No	Name of Post sanctioned	No. of post at present	Jurisdiction & powers (administrative Financial & Others)	Functions and duties of the officer/ employees	Any other information
1	Doctor	1	"	"	
2	Staff Nurse	1	"	"	
3	Pharmacist	1	"	"	
4	Nursing Assistant	1	"	"	
5	HA Grade II	1	"	"	
6	HA Grade 1	1	"	"	
7	PTS	1	"	"	