

PARTICULARS OF FUNCTIONS AND DETAILS OF EACH UNIT/OFFICE

Name of Unit: Distirct Police Office kasaragod

| SI No. | Name of Post sanctioned | No of Post at present | Jurisdiction & Powers (Administrative, Financial & Others) | Functions and duties of the Officer/Employees | Any other information |
|--------|---|-----------------------|---|---|-----------------------|
| 1 | Superintendent of Police | 1 | Supervision, Administration of District Police and Maintenance of Law and Order in the District | Overall supervision of District Police, Administration and Maintenance of Law and Order in the District | |
| 2 | Deputy Superintendent of Police Administration | 1 | Administration | Assisting Superintendent of Police in Administration of District Police | |
| 3 | Deputy Superintendent of Police, Special Branch | 1 | Intelligence work | Assisting Superintendent of Police in Maintainig law and Order through intelligence work | |
| 4 | Deputy Superintendent of Police , DCRB | 1 | Crime Record Bureau | Supervision of District Crime Record Bureau, Finger | |
| 5 | Deputy Superintendent of Police ,Crime Detachment | 1 | Crime Investigation | Crime Investigation , Incharge of Special Cells, nodal officer on Anti-piracy Squad etc. | |
| 6 | Deputy Superintendent of Police, Narcotic Cell | 1 | Narcotic Cell | Supervision of District Narcotic /cell, Investigation of crimes related to Narcotic substances and preventions of narcotic crimes. He is the Nodal officer for Highway Police | |

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| 7 | Deputy Superintendent of Police, Special Mobile squad | 1 | Investigation of crime against SC/ST of the District | Investigation of crime against SC/ST of the District and redressal of grievances of SC/STs | |
| 8 | Deputy Superintendent of Police, Sub-divisions | 2 | Crime Investigation and Maintenance of Law and order in the Sub-divisions | Supervisions of Sub-divisional Police force, Maintaining of Law and Order of Kasaragod Kanhangad Sub Divions. | |
| 9 | Circle Inspector of Police | 6 | Law and order | Maintenance of Law and Order in the Circle limit. | |
| 10 | Sub Inspector of Police | 32 | Law and order | Crime Investigation , and Maintenance of law and Order under their Police Station limits. | |
| 11 | Assistant Sub Inspector of Police | 31 | Crime Investigation & Law and Order | | |
| 12 | Head Constables | 158 | | Crime Investigation and Maintenance of Law and Order under their Police /station limits and other officela duties entrusted by the controlling authority | |
| 13 | Police Constables | 437 | | | |
| ARMED RESERVE POLICE , KASARAGOD | | | | | |
| 14 | Asst. Commandant | 1 | Administration of AR | Administration of District Armed Police, Assisting Superintendent of Police in Maintaining Law and Order & other Duties entrusted by the controlling authority. | |
| 15 | RI | 1 | Assisting in Administration of AR | Assisting AC in Administration of AR | |
| 16 | RSIs | 10 | AR Camp | Camp duties | |
| 17 | AR ASIs | 12 | AR Camp | Camp duties | |

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|--------------------------------------|-------------------------|-----------------------|---|---|-----------------------|
| 18 | HC(AR) | 44 | Ar Camp | Camp duties | |
| 19 | PC (AR) | 307 | AR Camp | Camp duties | |
| 20 | Bugler PC | 2 | AR Camp | Camp duties | |
| 21 | Drummer PC | 1 | AR Camp | Camp duties | |
| 22 | Carpenter PC | 1 | AR Camp | Camp duties | |
| 23 | Electritian PC | 1 | AR Camp | Camp duties | |
| 24 | Fitter PC | 1 | AR Camp | Camp duties | |
| 25 | Mechanic PC | 1 | AR Camp | Camp duties | |
| 26 | Painter PC | 1 | AR Camp | Camp duties | |
| 27 | Driver SI | 1 | AR Camp | Charge of Police Department Vehicles | |
| 28 | Drivers | 65 | AR Camp | Driving Departmental Vehicles | |
| 29 | Armourer ASI | 1 | AR Camp | Camp duties | |
| 30 | Armourer HC | 2 | AR Camp | Camp duties | |
| 31 | Armourer PC | 1 | AR Camp | Camp duties | |
| 32 | Dhobi | 3 | AR Camp | Camp duties | |
| 33 | Barber | 3 | AR Camp | Camp duties | |
| 34 | Cook | 6 | AR Camp | Camp duties | |
| 35 | Sweeper | 6 | AR Camp | Camp duties | |
| Women Wing | | | | | |
| 36 | WCI | 1 | Women Cell | Supervision of Women Cell, | |
| 37 | WSI | 3 | Law & Order | Attending petions related to Women, Law & Order | |
| 38 | WHCs | 6 | | | |
| 39 | WPCs | 66 | | | |
| Ministerial Wing (Non-Police) | | | | | |
| 40 | Adm. Assistant | 1 | Office Adminsitration | Assisting Superintendent of Police in office administration of District Police Office | |

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|---------------|--------------------------------|------------------------------|--|--|------------------------------|
| 41 | Manager | 1 | Office Work | Office Work | |
| 42 | Jr. Superintendent | 3 | Office Work | " | |
| 43 | Cashier | 2 | " | " | |
| 44 | Store Accountant | 1 | " | " | |
| 45 | CA to SP | 1 | " | " | |
| 46 | UDCs | 14 | " | " | |
| 47 | LDCs | 10 | " | " | |
| 48 | Fair Copy Supdt. | 1 | " | " | |
| 49 | Selection Grade Typists | 1 | Typing work | Typing Work | |
| 50 | Senior Grade Typist | 0 | " | " | |
| 51 | UD Typist | 1 | " | " | |
| 52 | LD Typist | 4 | " | " | |
| 53 | Attender | 3 | Office Work | Office Work | |
| 54 | Peon | 3 | Office Work | " | |
| 55 | Photographer | 1 | Crime Photography | Departmental Photographic Work | |