

K.P.F 10  
Dated

To  
THE ASSISTANT INSPECTOR GENERAL  
OF POLICE, KERALA

**KERALA**



**POLICE**

DISTRICT

ANNUAL STOCK RETURN OF GOVERNMENT PROPERTY FOR THE YEAR ENDING 31ST MARCH .....

- N.B.
- 1 The same system for alphabetical arrangement and adherence to nomenclature should be observed in the preparation of Quarterly Lists, Vouchers and Indents.
  - 2 No erasures to appear in this Return, nor should the nomenclature be altered
  - 3 No interlineations are permitted, but fresh entries may be added, if necessary, in the blank space left at the end of the list under the appropriate major heading, "Arms" etc, if the name of the article is not printed in this list.
  - 4 Petty articles, such as cloth and twine for the repair of targets, nails, etc., are not to be entered in this
  - 5 The books of instruction kept in the District and Sub division offices should not be shown in this return. Such book should be treated as part of the office records and the clerk in charge of therecords should maintain a separate list of them which should be checked by the Store Committee.