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No.D2/54133/2018/PHQ
POLICE HEADQUARTERS
Kerala, Thiruvananthapuram

Dated 09.07.2018

EXECUTIVE DIRECTIVE No.31/2018

Sub:-Preparation of Progress Report (PR) - Regarding.

In order to achieve better conviction rate in cases, specially 'Grave Crimes' and important cases, the supervisory officer of the rank of SP/DIG/IGP/ADGP has to play very crucial role. They cannot abdicate their responsibility of supervision of investigation of such cases. Many a times, the Investigating Officers of the rank of Inspectors or Dy.SsP face problems and investigation suffers and thereby delay takes place. The senior officers can guide the IOs and give correct and timely directions. Their role as a supervisory officer has been defined in the Cr.PC under section 36. Investigation should be a collective effort. Such application of mind of group of officers including senior officers will do good to the investigation and increase the conviction rate. Therefore, the work "participative supervision" is used wherein senior officers continuously guide the IOs to conduct proper investigation.

02. The successful prosecution and conviction of a Case depends on the proper directions and participative supervision of the supervisory officers to the officers engaged in the investigation of the Case and for that the Superior Officers have to devise various strategies. Such strategies can be formed by a Superior Officer only if he gets a properly written "**Progress Report**" containing progress in investigation. A good Progress Report should contain the minimum data/information as is mentioned in the appended format. By perusing the Progress Report, the Supervisory Officer(s) can assess the progress made in the investigation and thereafter issue necessary direction(s) in the on-going investigation. Involvement of Supervisory Officers, as part of participative supervision, is very crucial and rewarding.

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